

Westminster College

Information Technology Department

April 06

Westminster Faculty and Staff—

In order to maintain your workstation and to help keep campus technologies running smoothly, **we've re-imaged your computer**. All information physically stored on your computer has been replaced with a fresh installation of the operating system and software applications. Any data you've saved on your network H:\ or W:\ drives has not been affected.

Image Features

- Microsoft Windows XP w/ Service Pack 2 and latest security patches
- Microsoft Office 2003 Professional: Access, Excel, PowerPoint, Project, Publisher, Visio, Word
- Other Microsoft software: Internet Explorer, Movie Maker, Media Player
- RefWorks Write-N-Cite Plugin for Microsoft Word (contact the library for more information)
- McAfee VirusShield and VirusScan: also includes Spyware detection and blocking
- GroupWise 6.5
- QuickTime, Real Player, Acrobat Reader

What's New in Windows

- Windows Update: automatically installs updates without user intervention
- Windows Security Center: firewall, automatic updates, and virus protection
- Internet Explorer now prompts users when it detects potential security threats

New/Upgraded Networked Campus Software

The following software will be available via the network near the beginning of school:

- Adobe InDesign (**Quark will be phased out in summer 2006. Please migrate your files.**)
- Adobe Acrobat 7.0
- Dreamweaver MX
- GroupWise PDA Connect (available after the start of school; watch for email)
- Spartan, Matlab, Wisconsin package, and other networked and discipline-specific software

Documentation and Online Tutorials

For your reference, IT provides a series of short instructional documents we call "Quick Tips" which cover common computing functions. The Quick Tips are located at the General Help Desk, in the Faculty Technology Center, and online at www.westminstercollege.edu/support. We are also developing a series of online tutorials—take a look and let us know what you think.

Getting Help

Our goal is to provide you with superior service for all of your technology needs. Please contact us via the Support Phone at x2023 if you have any comments, questions, or concerns.

Sincerely,

The IT Staff

